Timeline for Grant Received in FY2

1 FY Apply and Prepare		2 FISCAL YEAR Implement			3 FY Report
SPRING	**SUMMER**	**FALL**	**SPRING**	**SUMMER**	**FALL**
LNA Complete LNA for FY2 school year	**ESSA Grant Application** Apply for ESSA grant; receive notification of grant award	**PFS Progress Review Form** Complete and submit to ESC at least twice per year.	**PFS Progress Review Form** Complete and submit to ESC at least twice per year.	**TX-NGS** Enter end-of-year withdrawals from TX-NGS	**Compliance Report** due to TEA
	ID&R and PFS Action Plan Develop/update migrant-specific section of DIP to include ID&R/ PFS Plan	**Residency Verification** Complete residency verification beginning Sept 1 and for P2s turning P3 on or after their birthday	**Conduct Eligibility Validation** as directed by ESCs	**Summer Contact Information** Provide your ESC contact information for district MEP staff during summer months	
	SDP Determine Migrant Service Delivery Plan; add to Migrant-Specific section of DIP	**Organize PAC** Mention multiple meetings throughout year	**Attend Project SMART Training** if indicated on application	**Program Evaluation** Complete Fidelity of Strategy Implementation (FSI) tools and surveys	
	First Contact Contact currently eligible students to determine if a new move has occurred	**Attend Statewide AMET Conference** if identified as a need	**Notify parents of Project SMART** if district is providing this summer service for migrant students	**Project SMART** Submit data and enter summer enrollments and withdrawals on TX-NGS	
		ESSA Program Monitoring Validation TEA will select districts on a 5-year rotation schedule and request prior-year documentation showing evidence of selected program requirements	**ESSA Program Monitoring Validation** TEA will notify selected districts with results of the Program Monitoring Validation		
		Annual Training for ID&R and TX-NGS Ensure all designated staff receive training for the current year from ESC	**Coordinate State Assessment Support with TMIP** For those students traveling outside of Texas		
		A Bright Beginning training Attend/complete ABB TOT as needed Provide training to new ABB instructors as needed	**TX-NGS Quality Control** ESC Conducts Quality Control Checklist /Review with TX-NGS Data Specialist		
			Attend National Conference if identified as a need		

Recurring Monthly Activities

- ☐ Conduct MEP activities approved in Consolidated Federal Grant Application; ensure alignment to ESSA Consolidated Application
- ☐ Ensure coding of migratory students in PEIMS is correct
- ☐ Run PFS report and submit to ESC
- ☐ Run Migrant P2s turning P3 report for Residency Verification
- ☐ Enroll children with new COEs into TX-NGS
- ☐ ID&R planning for strategic use of recruiter's time
- ☐ Identify and recruit eligible migratory children in school and in the community year-round
- ☐ Ensure identified migratory children are receiving free lunch
- ☐ Respond to MSIX move notifications and data requests within timelines
- ☐ Assess the MEP's effectiveness/program evaluation (Best practice: quarterly)
- ☐ Other 1: _____
- ☐ Other 2: _____